



ST PAUL'S PRIMARY SCHOOL

Mount Lawley

Safe Arrival and Departure from School Policy

RATIONALE

St Paul's Catholic Primary School believes all members of the school community play an important role in ensuring our students arrive at, and depart from school in the safest possible way. St Paul's Primary School has, therefore, developed a policy to safeguard students when arriving and departing the school grounds.

PRINCIPLES

1. Students are valued members of our school community.
2. St Paul's Catholic Primary School staff have a duty of care to their students.
3. St Paul's Catholic Primary School provides a supportive and safe environment for all.
4. Parents are an important part of our school community and play an essential role in ensuring students arrive at, and depart from school safely.

ORGANISATION

Early Childhood (Pre Kindy, Kindergarten and Pre Primary):

- All children in Pre Kindy and Kindergarten must be collected from class by their parent or another adult with the authorisation to do so. (Parents must inform the school/teacher of this authorisation).
- In Pre Primary, parents have the option to drop off/collect their children from the PP door or use the drive-through. PP children are supervised by a staff member

Primary (Year 1-6)

- In Years 1-6, parents have the option to drop off/collect their children from the classroom
- If parents are not present at the school, the children must go straight to the drive-through with their classroom teacher
- Students must not play on the playground or equipment before school or after school from 3.10-3.30pm during pick up time.

Designated Drop Off and Pick Up Area

The drive through:

- Is located at the front of the Early Childhood Centre in Learoyd St and can be used by parents who wish to pick up their children without parking
- Operates in the mornings unsupervised by staff.

- Operates from 3.10pm to 3.30pm in the afternoons and is supervised by staff to ensure that the children are collected safely by the child's parent, or someone authorized by the parent at the end of the school day.
- Traffic is one-way only and parents need to pick up their children promptly to avoid causing traffic congestion
- Children must be seated when waiting for their parents in the drive-through
- After 3.30pm parents need to collect children from outside the office

PLEASE BE PATIENT AND COURTEOUS

A SPEED LIMIT OF 5KMH APPLIES AT ALL TIMES.

Parking:

For parents wishing to collect their children from the classrooms, the following parking is available:

- Bays on Rookwood St and at the top of Learoyd St may be used by parents
- Please avoid parking in bays along the drive-through on Learoyd St as this is reserved for staff parking.
- The Church car park may be used by parents to park their car and walk the children the rest of the way to and from school.

Cycling/scootering to and from School:

- Children riding to and from school on either bikes or scooters are a parent's responsibility.
- It is recommended that children under the age of ten years should not ride to school independently. It is recognised that younger children do not have fully developed peripheral vision and hearing and do not fully comprehend the traffic code.
- Riders should walk bikes/scooters across the drive-through and playground when on the school grounds.
- Riders enter the school grounds through the Learoyd St gate and walk their bikes/scooters to the bike rack.
- Riders must give way to pedestrians at all times.
- It should be noted that the wearing of bike helmets (clipped on) is a State Government regulation.

Walking to and from School:

- Children walking to and from school are a parent's responsibility.